

# STARK COUNTY COMMISSIONERS BOARD OF COMMISSIONERS AGENDA



**The Board of Stark County Commissioners will meet on Wednesday, March 10, 2021 at 1:30 p.m. by teleconference.**

**To attend the Commissioner's meeting, please dial: (712) 770-5389. Meeting Code to dial: 692732#**

**Although we will not be able to conduct the "public speaks" portion of the agenda on the teleconference, the Commissioners still welcome your comments and feedback. Please send your written "public speaks" comments to [commissionerspublicspeaks@starkcountyohio.gov](mailto:commissionerspublicspeaks@starkcountyohio.gov)**

**MARCH 10, 2021**

## **Commissioners**

Bill Smith, President

Janet Weir Creighton, Vice President

Richard Regula, Member

- I. Call to Order**
- II. Pledge**
- III. Amendments**
- IV. Approve Minutes**
- V. Resolution-Discussion and Action**

### **Finance (Leslie Gulley)**

- Appropriations:
  - Adult Probation: To appropriate money to Fund 982 ISP TCAP Program Grant from unspent funds as of 12-31-20-\$10,468.08

- Commissioners: Appropriation from the Unencumbered Balance of the General Fund a 2020 Approved Capital Project carried over from 2020 for the County Website Refresh-\$35,000.00
- Commissioners: Appropriation from the Unappropriated General Fund balance for the 2020 approved carryover Capital Project for the Clerk of Courts-Clerk of Courts Office Security Upgrades and Renovation in the Courthouse-\$27,500.00
- Prior Year Journal Entries:
  - Cares Act Covid-19 Relief Fund Auditor: 4th Quarter Cares Act Reimbursements for Various Departments-\$131,173.43
  - Cares Act Covid-19 Relief Fund to Common Pleas Court/ISP-4th quarter Reimbursement for 2020-\$212,360.35
  - Cares Act Covid-19 Relief Fund to Family Court/Youth Services-Cares Act Reimbursement for 2020-\$101,985.52
  - Cares Act Covid-19 Relief Fund to EMA: Cares Act Reimbursement for 2020 EMA payroll-\$121,070.10
  - Job & Family Services to Telecommunications: December 2020 Telecommunications billing-\$166.47
  - Job & Family Services to Telecommunications: December 2020 Telecommunications billing-\$63.68

**Advertise for Bid (Leslie Gulley)**

- Sheriff: Adopt a Resolution to authorize retiring Chief Deputy John Oliver to purchase his service weapon, a Glock 22C Semi-Automatic Pistol Serial # FBW352US, for a cost of \$240.00.

**Discuss and Consider Approval (Leslie Gulley)**

- Sheriff: Adopt a Resolution to authorize retiring Chief Deputy John Oliver to purchase his service weapon, a Glock 22C Semi-Automatic Pistol Serial # FBW352US, for a cost of \$240.00.
- Sheriff: Adopt a Resolution to authorize retiring Deputy Charles VanCamp to purchase his service weapon, a Glock 22C Semi-Automatic Pistol Serial # FBW364US, for a cost of \$240.00.

### **Requisitions (Leslie Gulley)**

- Auditor: Total Website Development and Implementation Cost for Revize Annual Software Subscription, Tech Support, CMS Updates, Website Hosting, Unlimited Users, Unlimited GB website storage, 100GB/month Bandwidth, SSL Certificate prepaid annual fee-Vendor: Revize LLC.-\$83,100.00
- Clerk of Courts: Seminar and Training-Vendor: Skillpath Inc.-\$712.00
- Clerk of Courts: Carryover 2020 Capital Project for Security Upgrades and Renovations to the Clerk of Court's Office in the Stark County Courthouse - Vendor: I.T.S. Construction - \$24,850.00
- EMA: 2021 EMAO and NOEMA membership dues Sweeney-Vendor: Emergency Management Association of Ohio-\$60.00
- Sanitary Engineer: Two (2) four (4) hour traffic control safety classes at \$1500.00 per class-Vendor: Safety Resources of Ohio Inc.-\$3,000.00

### **Non-Encumbered Expenses (Leslie Gulley)**

- Building Inspection: Reimbursement for classes for certifications-Vendor: Ken Nice-\$418.00
- Sheriff: Parts, labor and shipping for an emergency service-Vendor: Air-on Mechanical-\$1,447.75

### **Engineer (Rick Flory)**

- A Resolution approving a Construction Administration Agreement with Omni Pro Services, LLC on the Stark County Engineer's Portage St. Signal & Intersection Improvement Project, PID 104739.  
The Board is requested to approve and authorize itself to sign a Construction Administration Agreement with Omni Pro Services, LLC on the Stark County Engineer's Portage St. Signal & Intersection Improvement Project, PID 104739. The agreement is in an amount not exceed \$249,347.00. The project will be constructed in 2021 and consists of a replacement of 5 signals, and an upgrade of 2 signals on Portage St. between Frank Ave. and Whipple Ave. in Jackson Township. Also included is some minor roadway widening and addition/revision of turn lanes in the corridor to improve safety and minimize traffic congestion. The project includes several access management items and drive revisions as well. The Engineer expects to advertise the project in March of 2021, and the estimated project construction cost is \$2.5 Million dollars.

### **Sanitary Engineer (Rick Flory)**

- A Resolution authorizing the Sanitary Engineer to sell and dispose of accumulated scrap metal valued at less than \$2,500.00.

### **Regional Planning (Rick Flory)**

- A Resolution approving a Public Drainage Easement for the construction of a storm sewer in Plain Township.

The Board is requested to approve a public drainage easement needed for construction of a storm sewer, which will serve as one of the drainage ways for The Fountains at Edgewood No. 3 Allotment as well as for future phases of this development and adjacent land areas located in Plain Township. This public drainage easement will be outside the area included in The Fountains at Edgewood No. 3 Allotment's final plat and is the reason of this easement being necessary.

- A Resolution accepting streets as public roads, releasing a general performance bond and accepting a general maintenance bond for the Lexington Farms North No. 2 Allotment in Plain Township.

The Lexington Farms North No. 2 Allotment in Plain Township has been found satisfactory for acceptance and all construction inspection fees have been paid. The Subdivision Engineer recommends that two sections of streets be accepted as public roads and released to Jackson Township for doing snow removal as needed. The Board is further requested to release the general performance bond and accept the general maintenance bond in the amount of \$35,850.00 which is secured by funds held in escrow by Premier Bank.

- A Resolution accepting streets as public roads, releasing a general performance bond, and accepting a general maintenance bond for the Lexington Farms North No. 3 Allotment in Plain Township.

The Lexington Farms North No. 3 Allotment in Plain Township has been found satisfactory for acceptance and all construction inspection fees have been paid. The Subdivision Engineer recommends that two sections of streets be accepted as public roads and released to Plain Township for doing snow removal as needed. The Board is further requested to release the general performance bond and accept the general maintenance bond in the amount of \$11,735.00 which is secured by funds held in escrow by Premier Bank.

### **Commissioners (Rick Flory)**

- A Resolution approving bid specifications, plans and advertisement to bid the Stark County Coroner Interior Building Renovations Project.  
The Board of Commissioners are requested to approve bid specifications, plans and advertisement to bid the Stark County Coroner, Lester-Higgins Building Interior Renovations and Furniture Project. The total estimate of probable construction for the building renovations is \$1,200,000.00 and the furniture bid is estimated at \$200,000.00.
- A Resolution approving an Agreement with Miracle Concrete Contractors, Inc. and the Stark County Board of Elections to provide and complete ADA Accessibility Improvements at Board of Elections Building.  
The Board of Commissioners are requested to approve and authorize itself to sign an agreement with Miracle Concrete Contractors, Inc. and the Stark County Board of Elections to provide and complete ADA Accessibility Improvements at the Board of Elections Building located at 3525 Regent Ave. NE, Canton, Ohio. This agreement will be in an amount not to exceed \$7,800.00.
- A Resolution approving a Professional Services Agreement with Sol Harris/Day Architecture, Inc. for Architectural Services for the Emergency Management Agency – Generator Replacement Project.  
The Board is requested to approve and authorize the President of the Board to sign a Professional Services Agreement with Sol Harris/Day Architecture, Inc. for the Emergency Management Agency – Generator Replacement Project. The cost for basic services is a \$49,000.00 flat fee, plus an \$8,000.00 allowance for reimbursable expenses. The estimated construction budget is \$700,000.00 for the project.
- A Resolution approving a Rental Agreement with 4215 Whipple LLC, Stark County Board of Commissioners and the Stark County Board of Elections for space in which to conduct Primary Election Poll Worker Training.  
The Board of Commissioners is requested to approve and authorize itself to sign an agreement with the Stark County Board of Elections and 4215 Whipple LLC to provide space to conduct Primary Poll Worker Training. The monthly rental will be \$4,200.00, including utilities.

### **Ohio Division of Liquor Control (Rick Flory)**

- A Resolution indicating the Board of Commissioners is not requesting a hearing regarding the transfer of a liquor license in Jackson Township.  
Macs Convenience Stores LLC dba Circle K 5388, 6697 Wales Ave NW, Jackson Twp., Massillon, OH 44646

**Human Resources (Michael Kimble)**

- A Resolution Approving a Revised Table of Organization for the Sanitary Engineering Department.

**Commissioners (Brant Luther)**

- A Resolution Regarding the Recommendation of the Stark County Board of Elections to Purchase a New Voting System for Stark County from Dominion Voting Systems.

**VI. Commissioners Comments and Questions**

**VII. Adjournment**

## STARK COUNTY COMMISSIONERS MEETING NOTICE

Bill Smith, President Janet Weir Creighton, Vice President Richard Regula, Member

**Work sessions will be held in the board room every Monday at 10:00 A.M. and every Tuesday at 10:00 A.M.**

DAY DATE	TIME	LOCATION	STAFF	DESCRIPTION
Mon 3/15	10:00	Teleconference		No Work Session. Tax Incentive Review Council all Morning, with County Auditor.
Tues 3/16	10:00	Teleconference		Work Session Monthly Financial Update. Dial (712) 770-5389 Access Code 692732#
Wed 3/17	11:00	Teleconference		Public Hearing for FY'21-23 CDBG, FY'21 HOME and FY'20 CDBG- CU Programs Dial (712) 770-4987 Access Code 577975#
Wed 3/17	1:30	Teleconference		Board of Commissioners Meeting Dial (712) 770-5389 Access Code 692732#